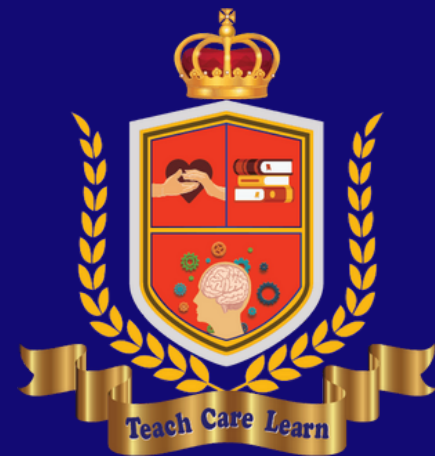


คู่มือสำหรับ “ผู้ปกครอง” PART TIME

# PREMIUM NANNY-TEACHER PROGRAM



Premium Nanny Teacher Academy



Version: June 2024 by Scrambled Art Co., Ltd

# CEO Welcome note

We are very delightful to welcome your family and your children to join our “Premium Nanny–Teacher Program”. This program is designed to support parents who are seeking for child development support in terms of creative activities, caring, designing daily routine, and academic support. Our program is suitable for children age 1.5–6 years old. Also, we have an expert team to support special needed children (LD, ADHD) in schools, at homes, and in hospitals. We also have homeschool curriculum and additional services, such as parental supervision, play therapy, and art therapy.

**Please, read our policy and procedures carefully in order for your family to receive full benefits and support team from our program**

**Teach Care Learn**



Mrs. Ploithip A. Chaisuparakul "Kru Ploy"  
Therapeutic Play Therapist and Creative Art  
Therapist  
(2016) Founder and CEO  
Scrambled Art: Children Process Art Club  
(2020) Premium Nanny–Teacher Academy



# CEO Welcome note

- Kru Ploy has been teaching young children art and craft based on Process Art method for more than 7 years which including art, craft, clay, messy art, and sensory play.
- Kru Ploy formed a project called Premium Nanny-Teacher Academy by providing nanny-teacher service for parents and international schools in Bangkok. Right now, we can see young children in the program developing their abilities in a positive way.
- Currently, Kru Ploy is a therapeutic play trainee under the Post Graduate Certificate in Therapeutic Play Skill (Play Therapist) by Play Therapy United Kingdom (PTUK). The program has been providing play therapy services for over 20 years around the world.

Teach Care Learn



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# PREMIUM NANNY-TEACHER FOR EACH AGE GROUP

## (HOW DO WE WORK?)



Premium Nanny Teacher Academy

**1.6-3yrs**

**50%**

**Nanny**

**50%**

**Teaching/  
Learning**

**4-5yrs**

**20%**

**Nanny**

**80%**

**Teaching  
/Learning**

**5-6yrs**

**10%**

**Nanny**

**90%**

**Teaching/  
Learning**

# PROCESS FOR FAMILY APPLICATION

01

SUBMIT YOUR APPLICATION VIA GOOGLE FORM

02

SCHEDULE FOR ONLINE/ON-SITE PARENT INTERVIEW PROCESS

03



(PASS) FAMILY CAN JOIN PREMIUM NANNY-TEACHER PROGRAM  
(NOT PASS) FAMILY IS NOT SELECTED

04

RESERVATION AND PAYMENT DUE AT LEAST 50% OF PACKAGE FOR CANDIDATE RESERVATION

05

START INTERVIEW CANDIDATE POOL (UP TO 15 WORKING DAYS WITH 3 CANDIDATES)

06

ONCE A NANNY-TEACHER IS SELECTED BY THE PARENTS, PARENTS MUST **SIGN CONTRACT** BEFORE NANNY-TEACHER CAN START WORKING

# Reasons why a family might not be selected into the program

**01**

## **Understanding concept of nanny-teacher/shadow teacher**

What you are looking for might not match with our program objectives. You might suggest you to visit our company learning space (Chalermprakiet Rama 9) for observation and for more information.

**02**

## **The student age and abilities**

The student age might not meet our requirement (the student might be younger or older). Some students might require special needs which our program are not specialised in. We would like to work with your student, but we need to make sure that our teachers can provide you the full support in terms of expertise and professional.

**03**

## **Learning space for the student and teacher is not appropriate**

Our teacher needs some personal space for preparing learning materials and also suitable learning space for messy art, craft, comfortable reading, and play

Teach Care Learn



# Know your **BENEFITS** before registering

It's very important for our customers and students to have a full benefits from this program. To make sure that your money is not in a waste, below is your benefits which you would received from our member fees.



## **Qualified teacher**

Our teachers are selected from bachelor degree education background, health check, police check, and training.



## **1:1 learning experience**

“Learning ability and attachment” are our priority for student to be able to learn in 1:1 experience to enhance ability and development. Also, student can develop better attachment with parents and family member while student is learning at home.



## **Creative activity box set**

Your child will experience wide range of activities, such as messy art and craft, reading, sensory play, outdoor play,



## **Student learning record**

Our teacher will provide the student learning record every 3 months which includes activities, evaluation, behavior record, and cognitive development record. This can be used for school application or homeschool records.

# CHOOSING NANNY-TEACHER PROCEDURE



- FAMILY WILL BE PRESENTED WITH **3 NANNY-TEACHER**
- PARENTS MUST SETTLE INTERVIEWS **WITHIN 5 DAYS** AFTER RECEIVED OUR CANDIDATE POOL
- IF INTERVIEW IS NOT SCHEDULED, OUR TEAM WILL ALLOCATE CANDIDATE POOL TO OTHER FAMILIES. THE NEXT CANDIDATE POOL WILL BE REPRESENTED AGAIN **WITH 3 WEEKS.**
- ONCE ALL INTERVIEWS ARE COMPLETED, ONLY 1 TEACHER WILL BE PROCEED TO THE NEXT STEP
- BOTH PARENTS AND NANNY-TEACHER WILL SIGN A CONTRACT TOGETHER ACCORDING TO SELECTED PACKAGE

Teach Care Learn



# PACKAGE 20 DAYS/3 MONTHS PROCEDURES

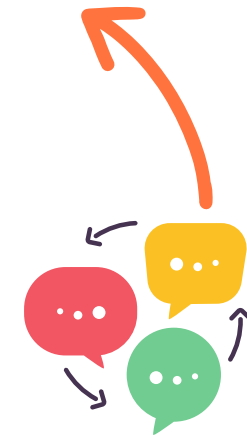


Premium Nanny Teacher Academy

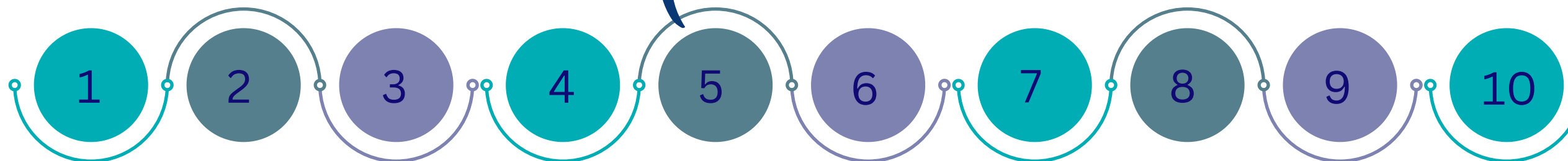
- 5TH DAY: TEACHER FOLLOW UP MEETING



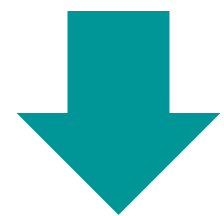
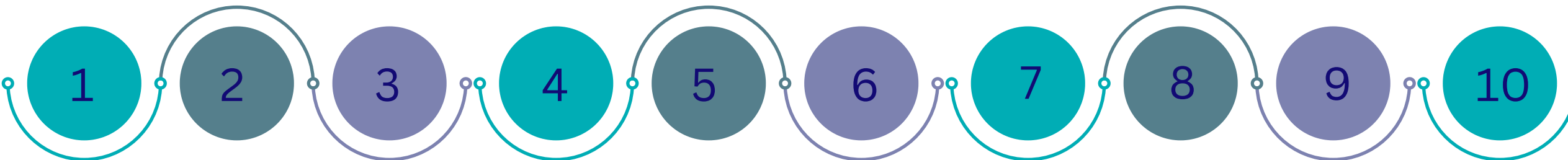
- 10TH DAY: FAMILY AND TEACHER REVIEW MEETING



EPISODE: 1



EPISODE: 2



USE WITHIN  
3 MONTHS



- 15TH DAY: TEACHER PREPARING TO SUBMIT FINAL LEARNING REPORT
- TEACHER EVALUATION
- FAMILY DECISION TO CONTINUE FOR ANOTHER PACKAGE OR FULL TIME MEMBERSHIP

## Role for changing teacher

# Ask for teacher replacement (20 days)



For 20 days package, we will have **“review meeting” after 1 episode is finished**. During this review meeting, family will have a chance to review the teacher performance, working environment, and development of a child. Family have a chance to ask for a teacher replacement at this point.



If family decides to change teacher, our team will ask family to fill up request form. When the request form is filled, our team will choose another candidate for the replacement. This procedure might take 15 working days depends on the location of the family.



Reasons for change a teacher:

- Teacher did an activation against the company roles
- Teacher did an action against Child Protection Act BE 2546

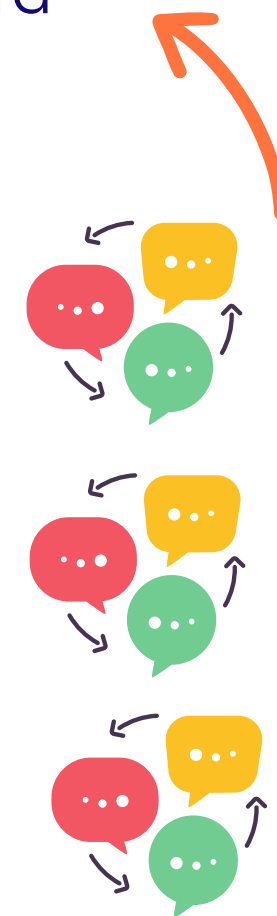
Please, see more details in our contract and Child Protection Act BE 2546

# PACKAGE 30 DAYS/3 MONTHS PROCEDURES

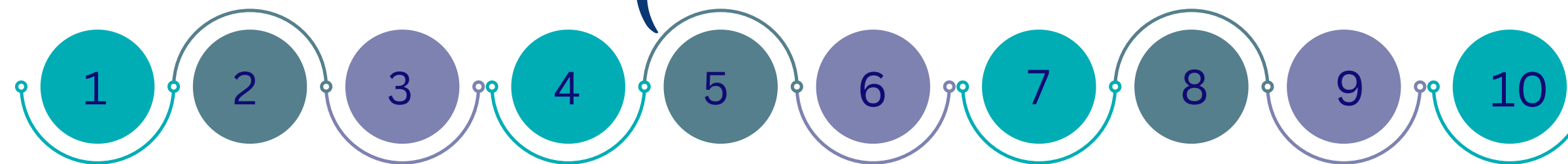
- 5TH DAY: TEACHER FOLLOW UP MEETING



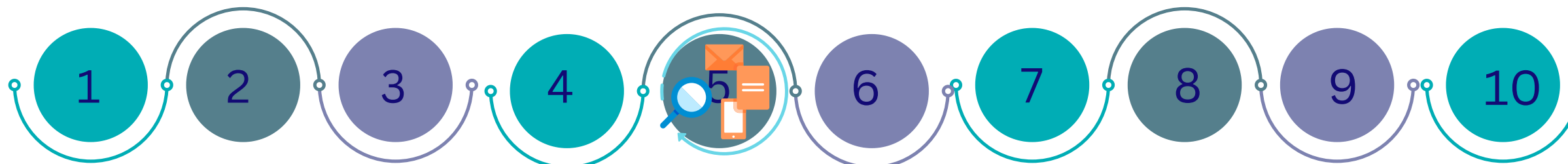
- 10TH DAY: FAMILY AND TEACHER REVIEW MEETING



EPISODE: 1



EPISODE: 2



EPISODE: 3



- 25TH DAY: TEACHER PREPARING TO SUBMIT FINAL LEARNING REPORT
- TEACHER EVALUATION
- FAMILY DECISION TO CONTINUE FOR ANOTHER PACKAGE OR FULL TIME MEMBERSHIP



USE WITHIN  
3 MONTHS





## Role for changing teacher

# Ask for teacher replacement (30 days)



For 30 days package, we will have **“review meeting”** after **each episode is finished**. During this review meeting, family will have a chance to review the teacher performance, working environment, and development of a child. Family have a chance to ask for a teacher replacement at this point.



If family decides to change teacher, our team will ask family to fill up request form. When the request form is filled, our team will choose another candidate for the replacement. This procedure might take 15 working days depends on the location of the family.



Reasons for change a teacher:

- Teacher did an activation against the company roles
- Teacher did an action against Child Protection Act BE 2546

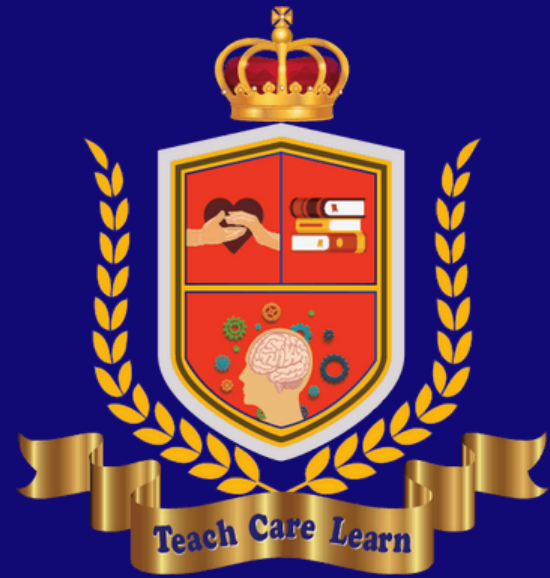
Please, see more details in our contract and Child Protection Act BE 2546

# PREPARE FOR NANNY-TEACHER ARRIVAL

## (WHAT INFORMATION NANNY-TEACHER NEED TO KNOW?)

For the family, please make sure to provide the following information to our nanny-teacher before arrival. These information will help our teacher to adjust him/herself better and be ready to work.

- Please, introduce family members who have close relationship with your child and how those relationship influent your child behaviour.
- Please, introduce your child to our nanny-teacher like showing her/his photos or introduction VDO couple days before the arrival.
- Is there any part of the house prohibit for our teacher to enter?
- Please, show the area of your child's personal space or any space that our teacher can be used for their learning.
- Clarify very clear house roles for our teacher and make sure she/he understands those roles correctly.
- Please, provide personal space during our teacher lunch time.
- Is there anyone who has to work with our teacher during the day like nanny, or a maid? Please, make sure to clarify each rule or provide a clear duties/boundaries for our teacher.
- If parents are not available during the day, please provide a communication way, so at the end of the day our teacher can communicate with you about your child activities.



Premium Nanny Teacher Academy

Contact our team for your  
candidate

LineID: @teachcarelearn  
Tel: 094-849-5654

